

FIGURE 1



ISM Job Seeker Home Page - Welcome

Illinois Skills Match

WORKFORCE DEVELOPMENT SYSTEM

(Logout) (End Local Office) (Help)
(Previous Registration)
(Cancel) (Save Match Me to Jobs) (Save Don't Match Me to Jobs)

General Info Work Experience Work History Education Skills Profile

Contact Information

Please fill in all required fields denoted by either an asterisk (*) or a puzzle ().

Current Status: New

* Last Name: Smith
* First Name: Sue
Email: _____
* Address1: 1234 Main
Address2: _____
* City: Chicago
* State: Illinois
* County: COOK
Home Phone: 773-1234567
Work Phone: _____
Fax Number: _____
* Zip Code: 60613
* Country: USA
Middle Initial: _____
Work Extension: _____

* May Employers contact you directly? ☐ Yes ☒ No (Choose "Yes" to show them your contact information)

Confidential Information

* Mother's Maiden Name: Main
* Password: _____
* Confirm Password: _____ (Password must be 5 to 15 characters long)

Other Information

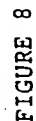
What is the highest level of Education you have completed? High School Diploma or GED
* Can you legally work in the United States? ☐ Yes ☒ No
* Are you willing to work for temporary agencies? ☐ Yes ☒ No

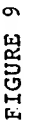
Veteran Information

If you are a Veteran or the spouse of a Veteran, click here to enter your Veteran Information

Discharge Date: _____
How did you obtain your discharge? _____
ISM Job Seeker Home
Contact Panel
ISM Job Seeker Home
11:17 AM

FIGURE 4







Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

(Logout) (End Local Office)

Staff Menu

System Administration Functions <ul style="list-style-type: none"> List Employer Registration Requests Add Employer Contact Search BES Employers Search ISM Employers Search ISM Users Add ISM User 	<ul style="list-style-type: none"> Edit Logo Message Edit Skills Add Skills Search Hierarchy Display Hierarchy List Add Hierarchy Item
Staff Functions for Servicing Employers <ul style="list-style-type: none"> Search Job Orders 	<ul style="list-style-type: none"> Search Employer Contacts
Staff Functions for Servicing Job Seekers <ul style="list-style-type: none"> Search Job Seekers 	<ul style="list-style-type: none"> Register New Job Seeker
Other Staff Functions <ul style="list-style-type: none"> Print Skill Selection Sheet for a Job Seeker Change Password 	<ul style="list-style-type: none"> Print Skill Selection Sheet for an Employer Contact

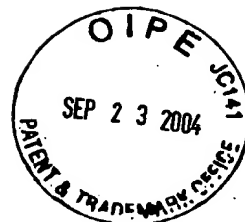
Matching Required - Used in Matching Job Seekers and Job Orders
Required - This information must be entered

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Confidential - This information is kept secure and confidential
Help Book - Provides field level help

FIGURE 10

FIGURE 11



Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

98 qualified candidates found

Page 1 of 4

Qualified Candidate List

Id	Nice Skills	Date Viewed	Date Matched	Rank
156378	0	07/06/2000	06/15/2000	3
12307	0	06/16/2000	06/15/2000	4
164052	0	06/16/2000	06/15/2000	4
4106	0	06/16/2000	06/15/2000	
98187	0	06/16/2000	06/15/2000	
121199	0	06/16/2000	06/15/2000	
82116	0	06/16/2000	06/15/2000	
118549	0	06/16/2000	06/15/2000	
14285	0	06/16/2000	06/15/2000	
95622	0	06/16/2000	06/15/2000	
92644	0	06/16/2000	06/15/2000	
114861	0	06/16/2000	06/15/2000	
118552	0	06/16/2000	06/15/2000	
101135	0	06/16/2000	06/15/2000	
162069	0	06/16/2000	06/15/2000	
35725	0	06/16/2000	06/15/2000	
138349	0	06/16/2000	06/15/2000	
40245	0	06/16/2000	06/15/2000	
9286	0	06/16/2000	06/15/2000	
132325	0	06/16/2000	06/15/2000	
96557	0	06/16/2000	06/15/2000	
164146	0	06/16/2000	06/15/2000	
24084	0	06/16/2000	06/15/2000	
101101	0	06/16/2000	06/15/2000	
14178	0	06/16/2000	06/15/2000	

(Refresh) (Next Page) (Select All) (Refer Selected Candidates)

Matching/Required - Used in Matching Job Seekers and Job Orders
Required - This information must be entered

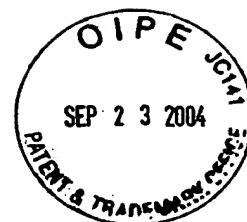
Confidential - This information is kept secure and confidential
Help Book - Provides field level help

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Start | Stop | Home | Help | Search | Qualified Candidates | Confirmed Panel

SEP 23 2004 11:35 AM

FIGURE 12



Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

[Long] [Home] [End Local Office] [Help]
[Return To Qualified Candidate List]
[Previous Candidate] [Next Candidate]

Update Successful

Job Seeker ID: 118549 Job Order ID: 3000208

Contact Information

Name: **Stephe Daniels**
Address: **1807 W North Ave**
City, State, Zip: **CHGO, IL 60622**
County: **COOK**
Telephone: **(773) 722-0377**
EMAIL:

Skills

Auditors Inspect cash on hand notes receivable and payable negotiable securities and canceled checks:	Less than 1 year
Bakers Read and follow recipes:	More than 5 years
Barenders Check identification: Draw draft beer or ale: Mix alcoholic or non-alcoholic drinks: Order liquors: Take food or beverage orders:	More than 5 years More than 5 years More than 5 years 1 - 3 years Less than 1 year
Cooks, Short Order Serve meals, snacks, desserts, or beverages:	1 - 3 years
Flight Attendants Greet or assist visitors, guests, or customers:	1 - 3 years
Food Service Managers Purchase, order or requisition materials, supplies or equipment:	Less than 1 year
Helpers--Production Workers Count items:	Less than 1 year
Private Detectives and Investigators Count money in cash drawer:	Less than 1 year
Standard Work Skills Class A driver license - any airline, vehicle in tn and including 15,000 over percent 1 or m	Yes

Document Date

View/Process Qualified
View/Process Qualified
Send Home - Neiscape
Send Home - Neiscape

SEP 23 2004 11:30 AM

FIGURE 14

FIGURE 15

REPLACEMENT SHEET



☐ Can you legally work in the United States? ☒ Yes ☐ No
☒ Are you willing to work for temporary agencies? ☐ Yes ☒ No

Veteran Information

If you are a Veteran or the spouse of a Veteran, click here to enter your Veteran information: [Click Here](#)

Other Confidential Information
 NOTE: This information is used for Internal Statistical Reporting and User Identification purposes ONLY and WILL NOT be viewed by an Employer.

☐ In School? ☐ Yes ☒ No
☐ Employed? ☐ Yes ☒ No
☐ Seasonal / Migrant Worker? ☐ Yes ☒ No

☐ Do you have a disability as defined in section 604 of the 1973 Rehabilitation Act or the Americans with Disabilities Act of 1990? ☐ Yes ☒ No

[Continue](#)
[Return to Top](#)

☐ Matching/Required - Used in Matching Job Seekers and Job Orders
☐ Required - This information must be entered

Confidential - This information is kept secure and confidential
 Help Book - Provides field level help

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SEP 23 2004 11:47 AM

FIGURE 15 Continued

FIGURE 16

FIGURE 17

FIGURE 17

FIGURE 18

FIGURE 19

FIGURE 20

WORKFORCE DEVELOPMENT SYSTEM

Find Local Offices | Help)

Administrative Assistants

provide administrative support aiding executive in staff capacity by coordinating office services such as personnel, budget preparation, record control etc.

Office and Administrative Support Occupations >> Secretaries and Administrative Assistants >> Administrative Assistants

Please select the appropriate experience level for each skill below. If a skill does not apply leave the value as 'None'. You may also use the 'Set Skills' button to set every skill on the page to the value shown.

Years of Experience

Set All Skills To A Specific Level: Set Skills

Skill Levels

Advise or direct budget preparation
Analyze or resolve operational problems
Assign or prepare work schedules, duties, tasks, or responsibilities

Explain basic office procedures and equipment
Maintain a filing system

အသံသယရှိသော အချက်များကို

Recommend measures to improve efficiency
Supervise or coordinate personnel

Use AS-400

Use database software

Use Excel software

Use Lotus 123 software

Use Microsoft Access

Use Microsoft Office software

Use OS/2

Use Paradox software

Use QuarkSoftware

Use Quattro Pro software

Use Quicken software

Use spreadsheet PC software

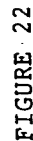
Use Windows 3.1

Use Windows 95

USE WITH CARE

Use WordPerfect 6.0
Use WordPerfect 6.0

Use WordPerfect 7.0



REPLACEMENT SHEET



Employer Contact Request for Registration - Netscape

Incomplete registrations cannot be processed. Required fields are marked with an asterisk (*).

Please fill out your Company Information

* Company Name:

FEIN:

UI Acct Number:

Company Type: Private Sector

Please fill out your Contact Information

Salutation:

* First Name: MI: * Last Name:

Suffix:

* Email: (You must have an Email address to use the system. Email accounts are generally available for free on the Internet. Employers without Email accounts must contact their Local IETC Office.)

* Address 1:

Address 2:

* City:

* State: Illinois

* County:

* Phone:

Fax:

Department:

Job Title:

* Password: (Password must be 5 to 15 characters long.)

* Confirm: (Please re-type your password exactly as you entered it above.)

Document Done

Novell-delivered Application...

Illinois Skills Match Home...

Employer Contact Request

SEP 23 2004 11:10 AM

FIGURE 23

REPLACEMENT SHEET



Job Order - Netscape

Cancel | Save | Print | Attach

Job Info

Workspace Info

Contact Info

Skills Profile

Employer: Jobs R Us

Status: Worksheet

Job Order ID:

Job Information

* Job Title?

Description and Duties:
(Optional, up to 255 characters)

Tracking Identifier?

Num. of Openings?

* Hours Per Week?

Duration of Work?

Shifts Available?

Type of Work?

Minimum Level of Education Required?

(Use this to help track Job Order if you use another HR Tracking System.)

On-Going

Days

Nights

Rotating

Split

Full Time

High School Diploma or GEO

Salary Information

* Salary Range Job Seekers will view:

Match Job Seekers who will work for less than:

Benefits Offered for Position

(The benefits selected below will be displayed to the Job Seeker. They are solely informational and are not a component of the match.)

☐ Dental
 ☐ Life
 ☐ Medical
 ☐ Pension
 ☐ Profit Sharing
 ☐ Dependent Care
 ☐ Long Term Disability
 ☐ Paid Vacation
 ☐ Pet Care
 ☐ Short Term Disability

Additional Job Information

(You may enter additional benefits offered or any marketing publicity about your company.)

Job Posting Status

Put this Job Order on Hold Until:

Permanently 'Close' this Job Order Now:

* Date this Job Order should be Closed?

Document Done

Still Home - Netscape

Job Order - Netscape

Control Panel

FIGURE 24



Illinois Skills Match

WORKFORCE DEVELOPMENT SYSTEM

[Logout] [Home] [Find Local Office] [Help]

[Job Order List]

[Return To Previous] [Save] [Trial Match] [Printable Job Order]

Worksite Zip Code is required.

Worksite City is required.

Worksite Address is required.

Please enter between 4 and 40 characters for Salary Range

Job Info Worksite Info Contact Info Skills Profile

Job Order ID: Status: Worksheet Employer: Registration Pending

Worksite Information for Job Order

(Fill out the fields below stating the actual address of the worksite where the job will be performed.)

* Location

Address1:

Address2:

* City:

* State:

* County:

ZIP Code:

* Is the job accessible by Public Transportation? ☐ Yes ☒ No (Displayed for informational purposes only)

* Show Job Seekers a map to the Worksite above? ☐ Yes ☒ No

Save and Continue

Return To Top

☒ Matching/Required - Used in Matching Job Seekers and Job Orders

* Required - This information must be entered

☒ Confidential - This information is kept confidential

☒ Help Book - Provides field level help

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Questions or Comments regarding Illinois Skills Match
or I.D.E.S? Email the System Administrator

Figure 25



Job Order - Netcape

Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

[Logout](#) [Home](#) [Send Local Office](#) [Help](#)
[Job Order List](#) [Search Job Orders](#) [Prepare Job Order](#)
[Cancel](#) [Save](#) [Print Match](#)

Job Info
Workshop Info
Contact Info
Skills Profile

Job Order ID:
Employer: Jobs R Us

It's a Job Seeker is interested in this Job Order, what would you like them to see?

☐ **1) Show the Job Seeker my Contact Information** (checked information will be shown to the Job Seeker)

☐ Tara Johansen
☐ Jobs R Us
☐ 7518 W 98th St, Bridgeview, IL 60605
☐ Phone: (708)233-9100
☐ Email: johansen@arac.com

☐ **2) Show the Job Seeker these Special Contact Instructions**

☐ **3) Don't show my Contact Information, have Illinois Skills Match notify me of interested Job Seekers**

If you are interested in a Job Seeker, what would you like the system to send them?

☐ **1) Send the Job Seeker the following information** (checked information will be sent to the Job Seeker)

☐ Tara Johansen
☐ Jobs R Us
☐ 7518 W 98th St, Bridgeview, IL 60605
☐ Phone: (708)233-9100
☐ Email: johansen@arac.com

☐ **2) Send these special instructions**

After I post my Job Order:

☐ notify me daily of new matching Job Seekers.

☐ send me the resumes of Job Seekers who have indicated interest in this Job Order

[Logout](#) [Home](#) [Send Local Office](#) [Help](#)
[Job Order List](#) [Search Job Orders](#) [Prepare Job Order](#)
[Cancel](#) [Save](#) [Print Match](#)

FIGURE 27



Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

Find Local Office | Help | Search Skills | Skills Profile | Print

Administrative Assistants

Provide administrative support aiding executive in staff capacity by coordinating office services such as personnel, budget preparation, record control etc.

Office and Administrative Support Occupations: 55 Secretaries and Administrative Assistants: 55 Administrative Assistants

Please select the appropriate experience level for each skill below. If a skill does not apply, leave the value as None. You may also use the Set Skills button to set every skill on the page to the value shown.

Years of Experience	Set All Skills To A Specific Level: None					Set Skills
	None	Training Only	Less than 1 year	1 - 3 years	3 - 5 years	
Advise or direct budget preparation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Analyze or resolve operational problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assign or prepare work schedules, duties, tasks, or responsibilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Compile or maintain records	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Explain basic office procedures and equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintain a filing system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Plan and coordinate conferences or events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Read and answer correspondence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recommend measures to improve efficiency	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Supervise or coordinate personnel	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use AS-400	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use database software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Excel software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Lotus 123 software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Microsoft Access	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Microsoft Office software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use OS/2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Paradox software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Quark software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Quattro Pro software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Quicken software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use spreadsheet PC software	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Windows 3.1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Windows 95	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use Windows 98	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use WordPerfect 6.0	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use WordPerfect 6.1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use WordPerfect 7.0	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

FIGURE 28



Qualified Candidates - Netpage

Illinois Skills Match

WORKFORCE DEVELOPMENT SYSTEM

[\(Logout\)](#) [\(Home\)](#) [\(Find Local Office\)](#) [\(Help\)](#)

[\(Receiving Action List\)](#) [\(Job Order List\)](#) [\(Return to Job Order\)](#)

[\(Refresh\)](#) [\(Next Page\)](#) [\(Select All\)](#) [\(Refer Selected Candidates\)](#)

Qualified Candidate List

98 qualified candidates found

Page 1 of 4

Id	Nice Skills	Date Viewed	Date Matched	Rank
156378	0	07/06/2000	06/15/2000	3
12307	0	06/16/2000	06/15/2000	4
164052	0	06/16/2000	06/15/2000	4
4106	0	06/16/2000	06/15/2000	
98187	0	06/16/2000	06/15/2000	
121199	0	06/16/2000	06/15/2000	
92116	0	06/16/2000	06/15/2000	
118549	0	06/16/2000	06/15/2000	
14285	0	06/16/2000	06/15/2000	
99622	0	06/16/2000	06/15/2000	
92644	0	06/16/2000	06/15/2000	
114861	0	06/16/2000	06/15/2000	
118552	0	06/16/2000	06/15/2000	
101135	0	06/16/2000	06/15/2000	
162069	0	06/16/2000	06/15/2000	
35725	0	06/16/2000	06/15/2000	
138349	0	06/16/2000	06/15/2000	
40245	0	06/16/2000	06/15/2000	
3286	0	06/16/2000	06/15/2000	
132325	0	06/16/2000	06/15/2000	
96567	0	06/16/2000	06/15/2000	
164146	0	06/16/2000	06/15/2000	
74084	0	06/16/2000	06/15/2000	
101101	0	06/16/2000	06/15/2000	
14178	0	07/06/2000	06/15/2000	

[\(Refresh\)](#) [\(Next Page\)](#) [\(Select All\)](#) [\(Refer Selected Candidates\)](#)

Confidential - This information is kept secure and confidential

Help Book - Provides field level help

Matching/Required - Used in Matching Job Seekers and Job Orders

Required - This information must be entered

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[\(Start\)](#)
[\(New/Refresh Application\)](#)
[\(Staff Home - Netpage\)](#)
[\(Qualified Candidates\)](#)
[\(Current Panel\)](#)

[\(Logout\)](#)
[\(Home\)](#)
[\(Find Local Office\)](#)
[\(Help\)](#)

FIGURE 29

FIGURE 30





Illinois Skills Match
WORKFORCE DEVELOPMENT SYSTEM

[Logout](#) | [Find Local Office](#)

Main Menu - Navigation

- System Administration Functions
 - List Employer Registration Requests
 - Add Employer Contact
 - Search BES Employers
 - Search ISM Employers
 - Add ISM User
- Staff Functions for Servicing Employers
 - Search Job Orders
- Staff Functions for Servicing Job Seekers
 - Search Job Seekers
- Other Staff Functions
 - Print Skill Selection Sheet for a Job Seeker
 - Change Password

Staff Menu

- Edit Login Message
- Find Skills
- Add Skills
- Search Hierarchy
- Display Hierarchy List
- Add Hierarchy Item
- Search Employer Contacts
- Register New Job Seeker
- Print Skill Selection Sheet for an Employer Contact

Matching Required - Used in Matching Job Seekers and Job Orders

Required - This information must be entered

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Help Book - Provides field level help

FIGURE 31

FIGURE 32

FIGURE 33

WORKFORCE DEVELOPMENT SYSTEM

Search Job Seekers

SSN#:	[Redacted] (P. 111-11111)	
Last Name:	[Redacted]	
Gender:	[Redacted] (M)	
City:	[Redacted]	
State:	[Redacted] (CA)	
Phone:	[Redacted] (P. 312) 555-6650	
Last Updated By:	[Redacted]	
Case Manager:	[Redacted]	
Vet Status:	[Redacted] (V)	
Office:	[Redacted] (O)	
Partner:	[Redacted] (P)	
Special Program:	[Redacted] (S)	
Has not received:	[Redacted] (N) since [Redacted] (D) (P. 123/1999)	
Registration Range:	[Redacted] (R) to [Redacted] (R) (P. 123/1999)	

Return To Top

Search!

*** Matching Required - Used in Matching Job Seekers and Job Orders**
*** Required - This Information must be entered**

Confidential - This information is kept secure and confidential
Help Book - Provides field level help

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[Add a Service for an Employer Contact - NewCamp](#)

Illinois Skills Match

WORKFORCE DEVELOPMENT SYSTEM

[\[Logout\]](#)
[\[Home\]](#)
[\[Find Local Office\]](#)
[\[Help\]](#)

[\[Save & Add Another Service\]](#)
[\[Save & Return to Previous Page\]](#)
[\[Cancel & Return to Previous Page\]](#)

Add a Service for an Employer Contact

Enter the necessary fields. Fields with an asterisk (*) are required fields. When finished click **Save and Return to Previous Page** to save the new service. If you would like to add another service for this employer contact, click **Save and Add another Service** in order to stay on this screen. If you do not want to add the current service click **Cancel and Return to Previous Page**.

Employer Contact:
 John Walsworth
 Staff Member: Andy ASutter
 IETC Partner: IES
 IETC: 0065

* Service Date: 07/21/2000
 * Type of Service:

Comments:

[\[Save & Add Another Service\]](#)
[\[Save & Return to Previous Page\]](#)

☐ Matching Required - Used in Matching Job Seekers and Job Orders
☐ Required - This information must be entered

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Apprenticeship Program
 Bonding Program
 Career Infonet, Americas Talent Bank, Americas Job Bank
 Customized Training
 EDWAAWARN Meetings
 Field Visits
 Labor Market Information (LMI)
 Mandatory Posters
 Media Request
 Occupational Assessment
 Onsite Employer Contact
 Referral to Other Workforce/Economic Development Agencies
 Referrals to Other Governmental Agencies
 Revenue Account Information
 Speaker Services
 Specialized Recruitment
 Tax Credit Programs
 Technical Assistance

FIGURE 35



1381 JNU Sdkra Home Page - Help Page

Illinois Skills Match

WORKFORCE DEVELOPMENT SYSTEM

[\[Logout\]](#) [\[Home\]](#) [\[Find Local Office\]](#) [\[Help\]](#)
[\[Previous Registration\]](#)
[\[Cancel\]](#) [\[Save Match Me to Jobs\]](#) [\[Save Don't Match Me to Jobs\]](#)

[\[General Info\]](#) [\[Work Pref\]](#) [\[Work History\]](#) [\[Education\]](#) [\[Skills Profile\]](#) [\[Start Only\]](#)

Please fill in all required fields denoted by either an asterisk (*) or a puzzle piece icon.

Transportation Information

☒ I am willing to travel within 31 - 40 miles of the zip code.
☐ 1 - 10
☐ 11 - 20
☐ 21 - 30
☐ 31 - 40
☐ 41 - 50
☐ 51 - 60
☐ 61 - 70
☐ 71 - 80
☐ 81 - 90
☐ 91 - 100
☒ Do not

Work Information

☒ work are you seeking? ☒ On-Going
☐ work are you seeking? ☐ Full Time
☐ you available to work? ☒ Days
☐ Rotating
☐ Temporary
☐ Part Time
☐ Evenings
☐ Split
☐ Nights

jobs that pay less than: Per Hour

[Continue](#)
[Return To Top](#)

☒ Matching Required - Used in Matching Job Seekers and Job Orders
☐ Required - This information must be entered

Confidential - This information is kept secure and confidential
 Help Book - Provides field level help

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FIGURE 37